



THE TOWER HOUSE HOTEL

Congratulations on your Engagement and forthcoming Wedding.

Here at the Tower House Hotel we will make your Wedding a truly special mementos occasion.

We understand that getting married is one of the most important days of your life, however we also understand that planning a wedding can bring some stressful times during the organisation, which is why the experienced team here at the Tower House Hotel will be with you every step of the way.

With years of experience in the Wedding Industry we look at and provide the extra eye to detail that makes your day both personal and special.

Nestled on the hillside overlooking the valley, the Tower House Hotel is the perfect venue for both your Ceremony and your Wedding Reception. This family run hotel and venue offers versatile accommodation and suites for your special day and has an unrivalled reputation for the quality and presentation of our food which is freshly prepared on the premises using local produce.

The Tower House Hotel not only offers its own Wedding Packages, we can also offer a bespoke wedding tailored to your individual requirements.

Our most important aim is that you have the fantastic day you wished for with wonderful happy memories to cherish forever. We meet you as a couple and you leave us as friends.





THE TOWER HOUSE HOTEL

Our Wedding Packages have been especially created to help you plan a stunning Wedding Reception.

The menus aim to give you the choice to suit all your guests and there are many additional extras within the packages to help you with your costs too.

All of the Wedding packages include the following:-

A dedicated Wedding Consultant who will help you every step of the way.

White table linen and white linen napkins

Master of Ceremony

Cake stand and knife

Cake cutting service

Beautiful bridal suite with luxury en-suite bathroom and full English breakfast

Reduced bedroom rates for guests

Free on site parking

Free Wifi

Liaison with the local Registrars office.





THE TOWER HOUSE HOTEL

Civil Ceremony Room Hire Charges 2017 in the Sowerby Suite

Monday to Friday £350

Saturday and Sunday £400

Dates and times must be booked with the local registrars. Halifax Registry office can be contacted on 01422 288080. Registrars charges are payable separately and direct to the registrar.

The Tower Suite Room Hire Charges 2017

Monday to Friday £350

Saturday and Sunday £400

If both the Sowerby Suite and Tower Suite are booked together the charges will be:-

Monday to Friday £600

Saturday and Sunday £650





THE TOWER HOUSE HOTEL

Wedding Breakfast Tasting Sessions 2017

If you just can't make up your mind on what food you would like for your Wedding breakfast, why not book a table and sample your choices before making your final decision. At just £29.95 for a three course dinner for two this is an ideal way to try our fine dining and see the presentation and even meet with the chef too.

Your wedding consultant will be more than happy to book you a table in the restaurant.

Thank you Dining 2017

For after the special day, many couples feel deflated after the months of build up. What more than to extend thanks to your family and friends who have helped you prepare that to bring them back to the venue for a meal and share your stories, experiences and photographs.

We can offer an afternoon tea of a selection of sandwiches and pastries.





THE TOWER HOUSE HOTEL

Accommodation

The hotel offers eleven en-suite bedrooms which will be held for your wedding guests. All we ask is that you provide the names of the occupants and telephone details at your final appointment so that we can allocate them.

2017 Room prices (Discounted rate for wedding guests)

The Royal Tower Honeymoon suite
Complimentary

Superior King Room € 90

Superior Double Room for two adults € 80

Superior Double Family Room €110

Double Room € 70

Single Room € 65

All Rooms include a continental breakfast, hair dryer, ironing board, iron and radio alarm clock.

Full English Breakfast € 7.95 Adult
€4.50 Child (Up to 11yrs)

Vegetarian Breakfast € 6.95

Check in from 2pm, early check in is available at an additional charge of €15 (subject to availability). Check out time is at 11 a.m. Late checkout is available at an additional charge of €15 (subject to availability).

Tray charge to rooms if requested €2.00 per tray





THE TOWER HOUSE HOTEL

Exclusivity

We can offer an exclusive package at the cost of £500 extra which ensures we do not take any other bookings on your special day, therefore you have the entire hotel to your party. Please ask for more details.

Resident DJ

We highly recommend our resident DJ at a cost of £295.00. You are welcome to bring your own entertainment as long as proof of insurance is provided prior to the day as well as PAT testing certificate. A charge of £95 is applicable per artist/DJ. (Music Licence Fee).

Children's Pricing

Children up to and including the age of 11 will be charge half price for food items.

Gratuities

Our staff work hard to ensure that you receive a professional and enjoyable service. All gratuities are at the customers own discretion.





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Drinks Packages

Sowerby Package £13.95 per person

Glass of Summer Fruit Punch

Glass of House Wine

Sparkling Wine

Clarence Package £13.95 per person

Bucks Fizz

Glass of House Wine

Sparkling Wine

£15.95

Tower Package £16.95 per person

Bucks Fizz or Prosecco

Glass of House Wine

Prosecco

Bridge Package £22.95 per person

Glass of Pimms

Glass of House Wine

Glass of Champagne Brut

Additional Wine

As you may want to order additional wine for your guests please ask your Wedding Consultant for our current wine list.

Corkage

You may bring your own selection of wine or champagne, however a corkage fee from £15 per bottle will be charged to the bride and groom. Miniatures as wedding favours for your guests will be charged at a corkage of £3 per bottle.





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Our four menus allow you to easily customise your wedding breakfast for you and your guest's tastes. Please select one of the four menus below based on the main course you would like to serve, then select the starter and dessert from our menu selector. All our dishes are available separately on a 'Build your own Menu' basis.

Menu A £33.95

Choice of Starter

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Roast Chicken Dinner with stuffing and pigs in blankets with Seasonal Vegetables and New Potatoes

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Choice of dessert

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Coffee and Mints

### Menu B £34.95

Choice of Starter

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Fillet of Salmon Topped with a Citrus Crust
Served with Lemon Butter

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Choice of dessert

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Coffee and Mints

Menu C £35.95

Choice of Starter

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Roast Silverside of Beef and Yorkshire Pudding  
Served with Seasonal Vegetables and Potatoes

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Choice of dessert

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Coffee and Mints

### Menu D £36.95

Choice of Starter

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Minted Lamb Rump with sweet potato crisps with
Rosemary Jus
Served with Seasonal Vegetables and Potatoes

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Choice of dessert

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Coffee and Mints





THE TOWER HOUSE HOTEL

Starters

Brussels Pate with Red Onion Chutney	£7.25
Prawns bound in a Marie Rose Sauce on a bed of bistro leaves	£7.95
Goats Cheese and Sweet Onion Tartlet with Balsamic Glaze (v)	£7.45
Creamy Garlic Mushrooms in a Puff Pastry Case (v)	£7.25
Fanned Melon with a Mixed Berry Compote (v)	£7.25
Poached Dorn of Scottish Salmon with a Lemon and Dill Mayonnaise	£7.95
Vegetable Spring Rolls with a Sweet Chilli Dip (v)	£7.25
Classic Chicken Caesar Salad	£7.25

Soups (All Homemade)

Leek and Potato (v)	£6.95
Mushroom and Tarragon (v)	£6.95
Tomato and Sweet Basil (v)	£6.95
Chunky Farmhouse Vegetable (v)	£6.95
Carrot and Coriander (v)	£6.95





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Desserts

Creamed Filled Profiteroles with a Duo of Chocolate Sauces	£8.00
Tarte Au Citron with Mango and Strawberry Coulis	£8.00
Sticky Toffee Pudding and Butterscotch Sauce	£8.00
Fresh Fruit Salad with Pouring Cream	£8.00
Raspberry Pavlova Drizzled with a Raspberry Coulis	£8.00
Choice of Fruit Crumble served with Vanilla Pod Custard	£8.00
Lemon Meringue Pie with Citrus Sauce	£8.00
Warm Chocolate Brownie with White and Milk Chocolate Sauces	£8.00
Choice of Cheesecake – Strawberry, Banoffee, Chocolate or Vanilla	£8.00
Apple Pie with Vanilla Pod Custard	£8.00

Canapés

We offer a delicious selection of Canapés for your Guests.

Our Wedding Co-ordinator will discuss this with you on request, we like these to be seasonal, Fresh and Vibrant.

Two Canapés Per Person at £3.95 Three Canapés Per Person at £4.95

Four Canapés Per Person at £5.95 Five Canapés Per Person at £5.95





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Mains

Roast Silverside of Beef with a Yorkshire Pudding	£21.95
Chicken Breast in a Creamy Mushroom and White Wine Sauce	£18.95
Fillet of Salmon Topped with Citrus Crust, served with Lemon Butter	£19.95
Local Pork Loin Steaks in a Wholegrain Mustard, Cider and Cream Sauce	£17.95
Duck Breast Jubilee (Black Cherry Sauce)	£21.95
Traditional Roast Chicken Breast with all the Trimmings	£18.95
Seared Sea bass with a Prawn and Dill Sauce	£19.95
Braised Rump Steak in a Mushroom, Shallot and Red Wine Sauce	£20.95
Turkey Escalope Rolled with a Sausage, Sage and Onion Stuffing wrapped in Bacon.	£19.95
Minted Lamb Shank with Rosemary Jus	£22.95
Sugar Baked Ham wit Peaches and Cumberland Sauce	£19.95

Vegetarian Options

Garlic Roasted Vegetables wrapped in Puff Pastry served with a Tomato and Basil Sauce	£15.95
Quorn Mince Cottage Pie	£15.95
Goats Cheese and Caramelised Onion Parcel in Filo Pastry with Honey and Sesame Seeds	£15.95
Spinach and Ricotta Tortellini in Napoli Sauce Topped with Basil and Shaved Parmesan	£16.95

Our Chef will be pleased to prepare special dietary meals or requirements.





THE TOWER HOUSE HOTEL

Evening Buffet Celebration £16.95

Finger Buffet
Home Cooked Sliced Ham
Chicken Drumsticks
Farmhouse Sausage Rolls
Bakers Basket of Assorted Breads (v)
Goats Cheese Tartlet (v)
Ham and Cheese Potato Skins
Mixed Vegetable Pastries (v)
Onion Bhajis with Raita (v)
Mixed Leaf Salad (v)
Homemade Coleslaw (v)

Traditional Finger Buffet £17.95

Assorted Sandwiches
(Ham, Beef, Tuna Mayonnaise,
Cheese, Egg Mayonnaise
Chicken Drumsticks
Pepperoni Pizza
Margherita Pizza (v)
Coronation Chicken Vol au Vents
Mushroom vol au vents (v)
Farmhouse Sausage Rolls
Cheese and Onion Rolls (v)
Carrot, Celery and Breadsticks with
Dips (v)
Sausage and Onion on sticks
Cheese and Pineapple on Sticks

Evening Indian Buffet £19.95

Chicken Tikka Massala
Or
Beef Madras
Vegetable Curry
Basmati Rice (v)
Raita (v)
Tomato and Onion Salsa (v)
Lamb Kebabs
Mango Chutney (v)
Poppadoms (v)
Naan Breads (v)
Indian Platter – Onion Bhajis,
Vegetable and Spinach Pakoras and
Potato Dumplings (v)

Hot Sandwiches £10.95

A choice of:-
Pulled Pork in BBQ Sauce
Turkey, Stuffing and Cranberry
Beef in Gravy
Fish Butty
Vegetarian Option

Served with Wedges and Coleslaw





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Evening Italian Buffet £17.95

Vegetable Lasagne
Lasagne Al Forgo
Pasta Carbonara
Selection of Homemade Pizza
(Pepperoni and Margharita (v))
Caprisse Salad (Vine Tomato with
Mozzarella and Red Onion (v))
Mixed Leaf Salad (v)
Garlic Bread Slices (v)
Potato Wedges with Garlic Dip (v)

Mexican Buffet £15.95

Chilli Con Carne
Vegetarian Chilli
Rice
Wedges
Garlic Bread

Sweetie Bar

The Tower House Hotel offers a fun concept to provide for young and old guests alike.

The package includes Bowls, Sweeties and Sweetie Bags.

Selection of 6 sweets £110.00

Selection of 10 Sweets £170.00





THE TOWER HOUSE HOTEL

Refreshment Table

On the morning of your Wedding, we can provide you with a small refreshment table in the Bridal Suite for you.

Includes a selection of Sandwiches, Vegetable sticks with dips, Fruit, Biscuits and a selection of fresh juices.

Cost per person £12.50

Pre Wedding Special

If you wish to stay the night before your wedding (subject to availability) we can offer a pre wedding special. This includes a twin room for the evening for you and a guest, a three course dinner in the restaurant. The following morning you will receive a glass of fizz





THE TOWER HOUSE HOTEL

Standard Wedding Package £4500

The Deluxe Package caters for 40 Day Guests and 70 Evening Guests

Use of our Sowerby Suite for the Ceremony

Use of our Tower Suite for your Wedding Breakfast and Evening Reception

Choice of Wedding Breakfast from either Menu A or Menu B

Choice of the Sowerby or Clarence Drinks Package

Two Canapés Per Person

Hot Sandwich evening buffet

Resident DJ for your evening entertainment until midnight

Table Linen and Napkins

Cake stand, knife and Cake Cutting Service

Dedicated Wedding Co-ordinator

Bridal Suite with Complimentary Full English Breakfast

Free Car Parking

Free Wifi

Additional Day Guests: Adults £65 pp and Children £32.50 pp

Additional Evening Guests: £15 pp





THE TOWER HOUSE HOTEL

Deluxe Wedding Package £5000

The Deluxe Package caters for 40 Day Guests and 70 Evening Guests

Use of our Sowerby Suite for the Ceremony

Use of our Tower Suite for your Wedding Breakfast and Evening Reception

Choice of Wedding Breakfast from either Menu C or Menu D

Tower Drinks Package

Two Canapés Per Person

Evening Buffet Celebration

Resident DJ for your evening entertainment until midnight

Table Linen and Napkins

Cake stand, knife and Cake Cutting Service

Dedicated Wedding Co-ordinator

Chair Covers

Bridal Suite with Complimentary Full English Breakfast

Free Car Parking

Free Wifi

Additional Day Guests: Adults £75 pp and Children £37.50 pp

Additional Evening Guests: £20 pp





THE TOWER HOUSE HOTEL

Luxury Wedding Package £5500

The Deluxe Package caters for 40 Day Guests and 70 Evening Guests

Use of our Sowerby Suite for the Ceremony

Use of our Tower Suite for your Wedding Breakfast and Evening Reception

Choice of Wedding Breakfast

Bridge Drinks Package

Five Canapés Per Person

Traditional Finger Buffet of Choice of Hot Buffet

Resident DJ for your evening entertainment until midnight

Table Linen and Napkins

Cake stand, knife and Cake Cutting Service

Dedicated Wedding Co-ordinator

Chair covers and Sashes

Bridal Suite with Complimentary Full English Breakfast

Free Car Parking

Free Wifi

Additional Day Guests: Adults £85 pp and Children £42.50 pp

Additional Evening Guests: £22.50 pp





THE TOWER HOUSE HOTEL

Additional Extras

Venue Extension

The venue offers a venue extension until 1 a.m. at a cost of £100. This covers the extension to the bar and the DJ entertainment. There are no reductions on this fee should you wish to provide your own band or entertainment.

Decorations

We can offer the following decorations for your Wedding:-

Centrepiece mirrors	£5 each
Top Table Long Mirror	£10 each (two available)
Fish Bowls	£15 each excluding decorations
Chair Covers	£2.00 each
Organza Sash	£1.00 each
Lace, Hessian or Taffeta	£1.50 each

We also have available the following:-

Lanterns, Candelabras, Aisle Candles, Rustic, Wood and Vintage centrepieces.

Prices available on request





THE TOWER HOUSE HOTEL

Terms and Conditions

For every function it is important that both parties are aware of the terms and conditions relating to their booking and the booking policy and rights from both parties. It is important that you read through this section prior to signing the contract before agreeing and making your deposit payment to hold your function at the Tower House Hotel. Please note that payment of deposit deems that the terms and conditions are accepted.

Deposit and Payments

A PROVISIONAL booking requires no deposit and the date will be held for a maximum of 7 days without any obligation.

A NON REFUNDABLE deposit of £500 is required to secure the date and times. Credit card details must be provided with these signed terms and conditions. Dates may be transferred at the discretion of the General Manager.

PAYMENTS SCHEDULE

25% of the outstanding balance is to be paid 12 months prior to your date.

50% of the outstanding balance is to be paid 6 months prior to your date.

75% of the outstanding balance is to be paid 3 months prior to your date.

100% of the outstanding balance is to be paid 1 month prior to your date.

Prices are based on a wedding costing discussed and agreed with the Wedding Consultant. VAT is included at the current rate and is correct at the time of going to press. However VAT is subject to change in accordance with the rates in force and will be adjusted accordingly and is payable in accordance within these terms. A 5% credit card fee will apply.





THE TOWER HOUSE HOTEL

Cancellation Charges

Should you need to cancel your wedding more than twelve months prior to the date the hotel would hope to make a full refund to you of any monies paid in over and above the non refundable deposit. However the hotel reserves the right to charge for any administrative costs and charges incurred for outside bookings and bank charges.

Between 6 and 12 months prior to your date 25% of the total expected costs

Between 3 and 6 months prior to your date 50% of the total expected costs.

Between 1 and 3 months prior to your date 75% of the total expected costs.

Less than 1 month prior to your date, 100% of the total expected costs.

Expected costs are defined as being our calculation taken from the price list prevailing on the date of your event, such calculations taking into account your expected numbers as at the date of the confirmed booking or such calculation as we have agreed.

Should matters arise that mean you need to change the date, we will work with you (subject to availability). We reserve the right to alter any package price to accommodate any change in date and this is subject to the General Managers discretion.

Minimum Numbers

All Friday and Saturday function booking must comprises a minimum of a three course meal and evening buffet for a minimum of 95% of your expected guests to the evening party. Any alternative arrangements are subject to the discretion of the general manager





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Catering

Outside Caterers are not permitted.

All drinks and meals are to be purchased on the premises.

Whilst the numbers to be catered for are agreed four weeks prior the event, on occasion the numbers may vary to this on the actual day. If this arises and more drinks or food is required please make you wedding consultant aware so that the quantities can be increased and payment made for the additional costs.

Entertainment

All entertainment must finish at midnight. Extension to this can be made by payment of an extended licence fee of £100 & may be extended until 1 a.m.

Children

Well behaved children are more than welcome at the hotel and must be supervised at all times. Children are the responsibility of their parents, guardians or responsible adult and the hotel, staff and its agents take no responsibility. The client will be liable for and full indemnify the hotel against any loss or damage caused to the hotel premises, fixtures or grounds.

Wedding Insurance

Whilst not compulsory we would recommend that wedding insurance is taken out for your peace of mind.





THE TOWER HOUSE HOTEL

Hotel Reputation

At the absolute and not confined or restricted discretion of the hotel, any function may be cancelled by the hotel, even if full payment is made, if the hotel has reasonable grounds for believing that the holding of such function would prejudice the reputation good name or standing of the hotel.

The customer shall be liable for all losses or damages sustained by the Tower House Hotel in respect of the premises, furnishings, utensils or equipment, whether the same is caused wilfully or by negligence or default and shall be liable for the cost of replacement, plus compensation for the loss of business caused thereby.

The client agrees to be bound by all reasonable instructions duly authorised representative of that Tower House Hotel in respect of condition of the function and shall further ensure that those attending shall similarly comply.

Guest Accounts

By accepting these Terms and Conditions you agree that any account outstanding for any of your guests attending your function, how so ever caused, remain your responsibility and you hereby agree to pay for such accounts. Credit card details will be taken at the time of paying the deposit in order to cover any such costs or for an additional food or beverage costs on the day.

Photographs

The Tower House Hotel reserves the right to us the photography taken. Please be assured any photographs of the bride and groom or guests will only be used by their permission.





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Conduct

The clients are responsible for the conduct of themselves and their guests at all times. The Tower House Hotel expects clients and their guests to observe a high standard of behaviour at all times and reserve the right to remove any guest behaving in an inappropriate manner. The venue also reserves the right as to its discretion as to what is inappropriate behaviour. In the event of such an occurrence the hotel is under no obligation to pay any neither compensation nor refund. The client will be liable for and fully indemnify the hotel against any loss or damaged caused to the hotel, its fixtures, fittings and grounds by guests who attend as part of the function party.

Liability

The Tower House Hotel accepts no responsibility for bodily injury, disease or death how so ever arising to clients or their guests excepting only such as arises due to the negligence of the hotel, its staff or agents acting strictly in accordance with the terms of their employment, sub-contract of other agreement between such staff and agents of the hotel. The hotel is not liable for any frustration of this contract caused by strikes, labour disputes, accidents or any other cause beyond the hotels control and outside the ordinary reasonable endeavours to offer the client alternative accommodation facilities and services, if such can be found and are acceptable to the client (such acceptance not to be unreasonably held~). In the event that this is not possible, however, the hotels obligation to the client extends up to and is limited to, the full refund of any deposit paid. The hotel cannot be responsible for any guest with severe Allergies to nuts or other allergies.

The hotel will not be held responsible for the arranging or appointments of registrars. The wedding couple must adhere to the registrar's appointment times to avoid cancellation.





THE TOWER HOUSE HOTEL

Please sign below to confirm you have read and agreed to the Terms and Conditions and return with your deposit of £500.00 to secure the date. All card details are kept securely.

Signature Date

Signature Date

(Signatures of all parties are required on this agreement).

Contact Telephone numbers

.....

Email Address

Address

.....

.....

Credit Card Details Card Type Exp Date

Security Code Card No

Deposit Date Date of Wedding





THE TOWER HOUSE HOTEL

Frequently Asked Questions

What time should I get married?

A civil ceremony lasts between 10 and 25 minutes. Photographs take approximately one hour depending on the number of guests. The wedding breakfast takes approximately two hours, also depending on the number of guests. The registrars or church will also only be able to offer specific times and dates. We will work with you and the Church of Registrars to plan your timings for your special day.

Which room would we have our Civil Wedding Ceremony in?

The Sowerby suite is licensed for Civil Wedding Ceremonies

How many guests can we invite for a Civil Wedding Ceremony?

We are licensed to hold Civil Wedding Ceremonies for up to 100 guests.

Do we book the registrar or church separately?

Yes, you will need to liaise with them separately and ensure they are available. The registrars can be contacted on 01422 288080.

Can we have a Wedding Rehearsal?

Yes, this can be made available. This needs to be pre-booked and is subject to availability. It may not necessarily be the evening prior to your wedding. You would need to provide your music at the rehearsal.

Do we need to provide our own ceremony music?

We ask that you choose your own songs as everyone's tastes are different. We can discuss what format you would like to provide them with. Either CD, MP3 player or Ipod.





THE TOWER HOUSE HOTEL

Frequently Asked Questions

What is the maximum guests we can have for a Wedding Breakfast?

We can accommodate up to 100 guests in the Tower Suite. The tables seat an absolute maximum of 10 but for comfort you may wish to reduce this number.

What is the maximum number of guests we can have for the Evening Celebration?

The maximum number in the Royal Suite is 150 however you can opt for exclusive use of the venue and we can increase the numbers accordingly with our licence.

What does exclusive use mean?

Exclusive use is if you would like to have the entire use of the Tower House Hotel to yourselves if the additional payment is made.

Do you provide high chairs?

Yes we have high chairs available.

Can my photographer visit the venue?

Yes of course but please advise them to telephone in advance to check availability.

Can we bring anything to the hotel prior to the day?

Yes you can, however please plan this with the hotel reception.

When should I expect to confirm everything?

Your final numbers will be required at your final meeting four to six weeks prior to your day. The full balance will also need to be made. Your wedding consultant will book this for you.





THE TOWER HOUSE HOTEL

Frequently Asked Questions

How many staff will be present at our function?

This will depend on the number of guests and will be planned by your Wedding Consultant. This will be based on the final numbers as provided by you.

Can I pay monthly?

You can pay monthly as long as the terms and conditions are adhered to. Please see the payment section for further details.

How do we book the rooms for our guests for overnight accommodation?

All bedrooms will be reserved on receipt of your deposit and signed terms and conditions. We endeavour to book them all out however this can be subject to availability. At the final meeting we will require a full list of occupants of the rooms as detailed to you on your wedding information. You will also need to provide telephone number so we can then hold the reservations with the occupants individual bank details.

Can we provide our own caterers?

We do not allow this because of standards of catering and health and hygiene standards

What are the contact details and how can we book appointments?

Our contact details are:-

The Tower House Hotel, Master Lane, Halifax, HX2 7EW

Tel 01422 345000

Email: enquiries@towerhousehotel.co.uk

Appointments can be made by telephoning reception.

